Hawthorn Native Plant Project Funding Guidelines

The Hawthorn Chapter of the Missouri Native Plant Society will provide funding up to $600 to support school or organization projects that <u>further the purpose of our organization and promote student involvement with the natural environment.</u>

Mission of the Hawthorn Chapter of MONPS:

The mission of the Hawthorn Chapter of the Missouri Native Plant Society (MONPS) is to promote the enjoyment, preservation, conservation, restoration, and study of flora native to Missouri; to promote public education of the value of native flora and its habitat, and to publish related information about the native flora of Missouri.

Purposes of the Native Plant Project Funding Program
1. Increase student, teacher and/or citizen appreciation and understanding of the value and significance of the native plants in Missouri.
2. Create opportunities for active student or citizen involvement with the natural environment through school or community projects or activities.

Eligibility

Current classroom teachers and administrators, sponsors of school clubs, or civic organizations are eligible to submit a funding request. A school or organization may only submit one application per school year, either individually or in conjunction with other applicants. All proposed projects should support or create opportunities for learning about the importance of native plants in Missouri.

Application and Deadline
Funding requests must be submitted using the application form. Application forms may be duplicated and are available from the Hawthorn Chapter of MONPS website (www. http://columbianativeplants.missouri.org/), or by contacting a Hawthorn Chapter member.
Applications must be signed by the building principal or organization leader as an indication of awareness and support of the request. All applications are to be submitted to the address indicated on the application, or may be emailed to Glenn Pickett at gpickett@centurytel.net
Applications will be accepted year-round. Every effort will be made to consider proposals and announce awards as quickly and conveniently as possible for the applicant.

Selection Process
Applications will be reviewed by the MONPS Chapter Educational Grant Committee. Awards will be announced as soon as feasible, and will not exceed $600.00. Criteria for selection are below:

Projects should:

- Promote the Hawthorn Chapter mission and the purposes of the Educational Grant program.
- Help to provide opportunities to engage students and/or citizens with an outdoor educational project or activity involving Missouri native plants.
- Have a high probability of success.

Delivery of Funds:

Successful applicants will receive documentation papers along with a check made out to the school/organization where the project is to take place.

Funding Conditions

1. Applicants must complete all the items of the application form, and make a reasonable attempt to complete all parts of the proposed project in the time period specified.

2. Each awardee must complete a Project Evaluation Form and Financial Accounting report, and submit them to the Hawthorn Chapter of MONPS by the completion date on the application cover page. Awardees are expected to make a brief summary report to the membership of the Hawthorn Chapter during a regularly scheduled meeting or via email.

3. If for any reason the applicant can not complete the project as specified in the funding proposal, or if the project goals or activities are changed during the funding period, the Hawthorn Chapter of MONPS must be notified. If the project is canceled by the applicant, or funding revoked by the Hawthorn Chapter, the school must refund all grant monies. Any funds in excess of $24.99 remaining unspent at the end of a successful project, must be returned to the Hawthorn Chapter of MONPS.

4. **Expenditures of Hawthorn Chapter funds for items other than originally budgeted in grant application papers are unacceptable without prior approval from the Chapter**.

5. Ineligible expenditures include using grant money to pay for **salaries, honorariums, employment benefits**, **prizes, rewards, food, or anything else that does not directly support the project as described in the application.**

Questions?

Please direct any questions to Glenn Pickett at gpickett@centurytel.net